

CONFIRMED MINUTES

SCHOOL BOARD JUNE 2026 MEETING

At the **July 2026 Board Meeting** on **28 Jul 2026** these minutes were **confirmed as presented**.

Name:	Waitaki Boys' High School
Date:	Tuesday, 30 June 2026
Time:	5:30 pm to 6:33 pm (NZST)
Location:	Waitaki Boys High School, Waitaki Ave
Board Members:	Stacey Hayes (Chair), Darryl Paterson, Erik van der Spek, Greg Familton, Heather Martyn, Quinn Neal
Attendees:	Rectors PA Kirsty Sheaf, Linda Crossley, Stephen Briscoe

1. Opening Meeting

1.1 Welcome

Stacey Hayes, Presiding Member, welcomed everyone and with all in attendance, the meeting began at 5.25pm

1.2 Karakia

Quinn presented the Karakia:

Kia tuturu tatou

Kia manaaki tatou

Kia whai hiranga tatou

Kia tuhonohono tatou

Whano! Whano!

Haramai te toki!

Haumi e! Hui E!

Taiki e!

Let's be real

Let's be caring

Let's pursue excellence

Let's connect

Join together

and affirm our agreement

We are united in purpose and ready to proceed



1.3 Apologies

No apologies

2. Interests Register & Minutes Confirmation

2.1 Confirm Minutes

School Board May 2026 Meeting 26 May 2026, the minutes were confirmed as presented.



Minutes from May Meeting confirmed as presented

Approved

Decision Date: 30 Jun 2026

Mover: Heather Martyn

Seconder: Erik van der Spek

2.2 Interests Register

3. Department engagement

3.1 Learning assistance (Shona)

As Shona Campbell-Savage, HOD/Senco Learning Centre, was unfortunately off sick today, she was unable to attend this meeting. Her attendance will be rescheduled to a future School Board meeting.

4. Board Business

4.1 Board Member replacement

The School Board member replacement section of tonight's meeting was opened and presented by Stacey Hayes. She had supplied a draft letter to the community advising them of a potential By-Election, along with a flow chart from NZSTA on how to fill a School Board member replacement.

Stacey explained both options that were available to the School Board, being a By-Election or through a selection process.

After much discussion, the School Board decided upon a selection process, which will result in inviting parents who may want to put their hand up for the role.

This process will need for the School Board to give notice to the school and community with 14 days of the resolution passed by the Board to use the selection process.

Then 28 days must pass from the date that the notice was issued. The board then have 6 weeks from the end of the 28 day notification period. The person/s who the board select must complete the eligibility declaration and then the board passes a motion to select that person.



To fill School Board member replacement through the Selection Process

The School Board have elected to fill the replacement board members by way of the selection process.

Decision Date: 30 Jun 2026
Mover: Stacey Hayes
Seconded: Heather Martyn
Outcome: Approved

4.2 Future of Boarding

Darryl Paterson, Rector, presented this section referring School Board members to the attached consultation summary document that had been submitted by Ryan Wilson, Director of Boarding. The outcome, from the parents who responded, was overwhelmingly positive.

Darryl met with Sarah Hay, WGHS Principal and Ben Nettleton, the Limited Statutory Manager (LSM) in place at WGHS for further discussions around this. WGHS confirmed that the decision had been made to shut the boarding facilities down at WGHS at the end of 2026. Current WGHS boarders numbered 9 or 10 who had shown interest in the boarding facilities moving to WBHS. It is understood that WBHS was the girls preference.

Darryl explained that a firm commitment on numbers would be required before WBHS could determine practicalities, assuming enough girls were committed. The next step in the process is invite girls and their parents to visit the WBHS hostel.

After discussion, Darryl assured the School Board that the confirmation on numbers needs to be no later than August. Discussions continued around various aspects of this change, with it being noted that time was off the essence as a lot of work would be required to prepare the space for the WGHS boarders, should this option move forward.

5. Sub Committee and reporting

5.1 Rectors Report

Darryl Paterson, Rector, presented his report, and it was marked as read. Darryl started by sharing that the red text were the updates to his report.

In terms of staffing, the priority is now on securing an additional Year 10 teacher, someone who can teach over a range of subjects. Advertisements for this role are currently running. Unfortunately this has postponed the advertising for a Te Reo teacher, who will now be looked at securing in the future for 2027.

The school have made a change to Tuesday Inspire Classes, with Year 9's now attending and participating in peer support. Seniors will be focussing on academic tutorials, literacy and numeracy assistance. Focus study classes have been set up, along with supervised study, and an extra hour a week.

Common Assessment Activities (CAA) reading was lower than what the school was hoping for, with only a 30% pass rate. Greg Famlton, Teachers Rep, explained that there were a lot of students really close, and some of the percentages were skewed due to all students who partook being part of the percentage results, as our school had many students, including the learning centre students partaking. Greg reiterated to be careful when reading it. The objective is for all students to have gone through this successfully by Year 11. By looking through the data, Greg said that the school can work out how many students are super close to enable the school to help them get through, and to put others through extra support, or via a different pathway through internal assessments.

Jordan Horrell is going to come up with a plan for moving forward. Numeracy and writing results will be available in the first week of T3. Extra tutorials will be available and various methods of assistance were discussed.

In the last month, ERO was the focus. Although the school were assured that the report would be forwarded by the end of June, we are still waiting. Darryl shared that Mike Fowler and Dick Edmundsen were a pleasure to work with and the feedback given to the school and hostel were very positive, with indications that we are doing well in most areas. They were particularly taken by the school culture, which they found very positive in students and staff alike.

The Board asked about whether it was a bad period with illness in the school in terms of the attendance data. Members mentioned that their own students had been off school with illness more than usual.

Methods to improve attendance were discussed as this is a targetted area for the school.

Redirection of students was discussed. There is possible funding available that will be looked in to.

Smart Assessment Data for Y9 & 10's should provide good data over the next few years.

Darryl closed by stating that it has been a long term, and that everyone is feeling it.

5.2 Finance

Heather Martyn, Finance Sub Committee rep presented the finance section.

Heather explained that the sub committee had met the week prior, with a long inspection of the financials for both the school and the hostel. She thanked the Business Manager for the great commentaries provided with the financial reports.

The School Board were invited to ask questions and discussion followed.

It was agreed that the hostel repayment decision to the school for the 2026 year would be postponed until after the girls boarding decision had been resolved.

5.3 Don House

Darryl Paterson presented for the Don House Sub Committee, who met last Tuesday.

The sub committee report was presented and marked as read.

Overall the boys were disappointed about the lack of results for their SCRANO efforts. They are all tired and niggly, being end of term, and all are looking forward to the holidays.

Ryan will try to get feedback one on one with boarders about how they feel about the potential WGHS boarders joining Don House. He felt that would be a more constructive way to gauge the boys thoughts, rather than in a group setting.

Ryan attended the National Boarding Conference recently, and felt that he got a lot out of the conference. He also felt that the ERO visit was very positive.

It was decided that at the next School Board meeting that the fee structure would be discussed.

The domestic bookings for sports teams staying at Don House has been steady, and international marketing is appearing positive at this early stage. Darryl has a trip booked to build on existing relationships in both Thailand and in Japan later this year.

5.4 Property

Erik van der Spek, Property Sub Committee presented the property report, with it being marked as read.

The recent updates to the 10YPP were discussed, and Erik provided some background to this.

The recent tree fire was discussed, with Michael Forgie having assured the school that MOE have committed to funding the removal of the trees.

Additional discussion followed around school property, and forward plans.

5.5 Policy & H&S

Greg Familton, Teachers Rep presented his report and it was marked as read.

Discussion was had around reporting with staff, and Greg had recently sent around a reminder out to all staff and support people.

It was noted there were more reported incidents this month than usual.

Greg is going to meet with the Deans to discuss this further.

A Well-being at School survey will be conducted next term. The survey goes out to teachers, and a separate one to students. The data is then compared with the previous report completed two years ago. Greg explained that there will be a panel, including teachers of different levels, some support staff, and some parents.

The School Board were asked if they wanted to be involved, with all three parents on the School Board putting their hands up to be involved.

6. General Business

6.1 PEB (Public Excluded Business)



Move to public excluded business

Appro

Decision Date: 30 Jun 2026

Mover: Stacey Hayes

Seconder: Erik van der Spek

Outcome: Approved

6.2 South Island Boys' Schools Network

Darryl Paterson discussed the South Island Boys' Schools Network, and his desire to join.

He provided background to this new network, and when it was set up and why we had not joined earlier.

The organisation want a \$5,000 sign up fee, with every year thereafter being billed at \$1,000. Darryl explained that they had been able to join a zoom conference with the network recently, and it was very valuable. He feels that to be part of it, professionally, was a very good idea and he asked the School Board to consider his request to join.

Discussion followed.



Join the SIBSN

Appro

Decision Date: 30 Jun 2026

Mover: Heather Martyn

Seconder: Erik van der Spek

Outcome: Approved

6.3 Other Business

There was no other business to discuss

7. Correspondence

7.1 Inward and outward

There was nothing in this section to discuss

8. Action List

8.1 Action List

Due Date	Action Title	Owner(s)
26 May 2025	Signage on Sports Fields Waitaki Avenue Status: Completed on 30 Jun 2026	Erik van der Spek
24 Jun 2025	Rectors Residence Status: In Progress	Darryl Paterson
31 Mar 2026	Risk Management Status: In Progress	Erik van der Spek
24 Apr 2026	Cut off date for Mid Term Elections for School Board Status: On Hold	Stacey Hayes
30 Jun 2026	Letter to the community regarding Board Nominations Status: Completed on 21 Jul 2026	Stacey Hayes
30 Jun 2026	Darryl to gathering information about the South Island Boys' School Network Status: Completed on 30 Jun 2026	Darryl Paterson

9. Forward meeting schedule

9.1 Meeting Evaluation

Erik van der Spek presented this evenings meeting evaluation.

He commented that the meeting had gone very well, with it feeling relaxed, fast moving, and full of good solid helpful conversations. Erik felt that this showed how things are going well as a board.

Erik did add that he was always keen to hear from the Teachers Rep and the Student Rep as their conversation and input is highly valued.

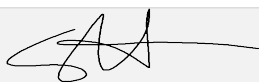
9.2 Next Meeting

10. Close Meeting

10.1 Close the meeting

Next meeting: July 2026 Board Meeting - 28 Jul 2026, 5:30 pm

Signature: _____



Date: 28/7/2026